

# Essex Concrete Corporation

## Job Description

Position: Ready Mix Concrete Driver

### A. Job Identification

Delivering ready mix concrete and other associated products to construction job sites within plants production area. The driver may be called upon to work extensive overtime as business and weather conditions warrant.

### B. Essential Job Functions

1. Inspect the truck including checking fluids such as oil and antifreeze before starting in the morning in accordance with D.O.T. regulations.
2. Fill truck with water by placing rubber hose in tank after backing under plant and prepare bowl for concrete.
3. Receive delivery ticket.
4. Add fibers or other products as directed.
5. Check slumps and mix of concrete.
6. Drive truck in safe manner to jobs arriving with desired slump.
7. Back up or pulls in to jobsites. Must be able to maneuver truck in uneven and poor terrain.
8. Place chutes from fender to main chute on rear of truck.
9. Unloads concrete in courteous manner.
10. Gets tickets signed and assures has all jobsite information that is needed. Collects cash or check on C.O.D.
11. Washes truck with hoses and brush in designated areas per contractors.
12. Communicates well with dispatcher through radio that they are returning to plant.
13. Adds various ingredients to load such as fibers, cement, and admixtures
14. Completes all paperwork with times, problems on job, and water added.
15. Refuels truck every evening and performs WALK AROUND POST INSPECTION.
16. May be called on to perform other tasks as decided by supervisors.
17. Occasionally may become chipper to clean build up of concrete in bowls. Exterior and interior should also be maintained in clean manner.
18. NEVER DISCREDIT A CUSTOMER IN THE FIELD OR ON THE RADIO AS THEY MAY BE LISTENING

### C. Job Requirements

1. Must be able to take orders, instructions, and guidance from supervisors and management.
2. Must be able to read, write, and speak English.
3. Must be able to do simple math, such as addition and subtraction.
4. Must have valid Department of Transportation certified CDL.
5. Must be able to pass a federal Department of Transportation drug/alcohol screening and physical.
6. Must maintain driving record in accordance with Federal and State Motor Carrier regulations and company policy.
7. Must be able to deal with customers in a diplomatic manner in varied stressful situations.
8. Must be able to operate vehicle and perform tasks in safe manner.

9. Drivers are required to work Monday- Saturday if scheduled from 7 a.m. until all orders are complete.
10. Punctuality (on time) is a must as dispatchers plan on your being on time.
11. All time off must be in writing to personnel. No two drivers will be scheduled off at the same time. The first employees request will be honored first.

#### D. Physical Demands

1. This is moderately strenuous work. The driver must climb in and out of the truck approximately 50 times per day. The bottom of the seat is approximately 50 inches from the ground. The first step is two feet off the ground, with the second step one foot higher. Usually a bar is provided to help the driver pull himself into the cab.
2. Each truck has a clutch with five to six gears which the driver must go through for each stop and start procedure when driving. The driver must have coordination between hands and feet to accomplish these procedures. This could average well over 100 times per day. The amount of pressure used in pushing in the clutch with the left leg is around 60 pounds of force.
3. The driver must also climb a ladder on the back of the truck. This ladder is used not only to check the concrete, but to carry things up the ladder to add to the load. This includes 94 pound bags of cement and color. Five gallon jugs of admixtures which weigh 60 pounds must also be carried up the ladder. The driver will climb the ladder an average of three times per hour.
4. Drivers must pull down the main chute on the truck and attach up to four more chutes at every job. It takes 60 pounds of force to pull the chute down. The chutes are stored on the trucks fenders with straps which take 45 pounds of pressure to free the straps and 60 pounds of lift to lift the chute. The chute weighs up to 60 pounds and must be lifted from the ground to the shoulder when returning the chute to its beginning position.
5. Drivers must wash and clean their trucks with brushes and a hose. This requires a fair amount of climbing on the truck.

#### E. Environmental Conditions

1. Drivers work outdoors the majority of the time. Weather conditions such as temperature, moisture, and other conditions have a significant impact on the job. Therefore, drivers must tolerate, with or without reasonable accommodations, being exposed frequently to extreme weather conditions.
2. Job sites vary greatly due to weather and location conditions. The ground is usually very rough, muddy, or icy. The driver must be able to tolerate varied work conditions.
3. There are high noise levels and significant vibration associated with this job. This is caused by the truck, other construction equipment, and job site noise. The driver must be able to tolerate, with or without reasonable accommodation, intermittent exposure to noise, vibration and other aggravation conditions at or around the operating sites.
4. There are other physical hazards that endanger life, health, or bodily injury such as proximity to moving, mechanical parts, falls, environmental conditions, moving equipment, and other hazards.
5. There is also exposure to cement, lime, concrete admixtures, dust, diesel fuel, and other substances which may cause burns, be toxic, or explosive.

I have read and understand the description of this job and the essential functions are given above. I also understand that some of this information could have slight variations from truck to truck, job site to job site. I also understand that all of the duties are not described above and that I will perform those above and other related duties as directed by my supervisor and management.

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Signature

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Date